

Use CMYK

Keep file size exactly size of template

Keep all text inside blue/purple line

no crop marks / don't include bleed guides on final files

outline all fonts

Embed all images

Bleed color and or graphics past edge of document

flatten image if PSD document

Send single file PDFs to molly@singingrooster.org

Include ship-to address if you're sticking on bags

BLEED

TRIM LINE

3.5" x 2"